



April 21, 2016

Health & Safety Governance Task Force

Elizabeth Cherry (co-chair), Associate Vice Provost, Compliance and Risk Services
Dave Anderson (co-chair), Executive Director, Health Sciences Administration
Leslie Anderson, Advancement Services Officer, Principal Giving
Janice Camp, Senior Lecturer, Department of Environmental and Occupational Health Sciences
Rebecca Deardorff, Director of Rules Coordination, Office of the President
Tim Dellit, Associate Dean for Clinical Affairs, School of Medicine
Charles Kennedy, Associate Vice President, Facilities Services
Ellen Taylor, Assistant Vice Provost, Student Life
Jude Van Buren, Director, Environmental Health and Safety
David Eaton (ex-officio), Dean and Vice Provost, Graduate School
Faculty Senate representative, TBD
GPSS representative, TBD
Union representative, TBD

Dear Colleagues:

The health and safety of university faculty, staff, students, patients, and visitors in our research labs, classrooms, residence halls, offices, hospitals, and clinics is of utmost importance. The existing board and committee system governing health and safety at the University of Washington has developed over time and is due for review. A strong governance structure should assess and prioritize health and safety risks from a centralized, institutional perspective; identify campus-wide, coordinated initiatives to mitigate such risks; and include regular reporting to senior leadership.

I ask that you review the charters, membership, and reporting systems of existing health and safety boards and committees, as well as any related university policy that governs their work. Include both environmental and non-environmental health and safety areas, those required by law or regulation, and those that are advisory in nature. Please provide me with your recommendations for improving the effectiveness and efficiency of the University of Washington's health and safety governance structure. As you consider recommendations, please organize them by cost:

1. What can we do with existing resources (i.e., no additional cost)?
2. Minor cost (\leq \$25,000)
3. Medium cost (\$25,001-50,000)
4. High cost ($>$ \$50,000)

I look forward to receiving your recommendations by October 31, 2016. Joanne Matson will contact you soon to arrange your first meeting.

Sincerely,

Gerald J. Baldasty
Interim Provost and Executive Vice President
Professor, Department of Communication

cc: Jill Lee, Executive Director, Compliance Services
Susan Freccia, Director of Strategic Initiative, Compliance and Risk Services